

# Stakeholder Analysis Tool, Spanish Version

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### Agenda

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- What is it
- Why is it important
- How to do it
- Example
- Conclusion

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Definition

"Stakeholders are individuals or organizations who stand to gain or lose from the success or failure of a system"

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#### What is Stakeholder Analysis?

**Stakeholders** can include a multitude of people or other systems. They can have an array of positive and negative inputs, and are often in **conflict** with one another, making it a challenge to come to a solution everyone is happy with.

**Stakeholder analysis** is the designer's tool for synthesizing these disparate world-views, to insure that their recommendations also fit the requirements and thus will actually be implemented.



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### Why is a Stakeholder Analysis important?

- Maps out interests of key stakeholders in relation to project's objectives
- Identifies potential conflicts of interest
- Identifies viability other than in pure financial terms
- Helps provide an overall picture and identifies relationships between different stakeholders and the system.
- Helps gain support of stakeholders

### STEP 1 Identify Stakeholders

Gather and Analyze

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- Understand the system through reviewing documents and organizational charts.
- Brainstorm all types of stakeholders.
- Have meeting or workshop.

### A matrix of stakeholder information

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- Creating a profile of stakeholders.
- Matrix is efficient and provide a quick review of all stakeholders.
- Complete a more detailed, narrative profile.
- A greater understanding of each stakeholder



## STEP 2 Prioritize stakeholders

#### Preliminary Planning

- Interests, importance, and influence of each stakeholder
- Particular efforts needed to involve important stakeholders who lack influence
- Appropriate forms of participation throughout the project cycle

STEP 4

# Thecasesolutions.com Incorporate stakeholder perspective into design