

**PARAPHRASING**

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**STEP NUMBER 1**

Read the text carefully and understand the main idea.



Read the text carefully and understand the main idea.

**STEP NUMBER 2**

Write a new sentence using your own words.



Write a new sentence using your own words.

**STEP NUMBER 3**

Check your work and make sure it is correct.



Check your work and make sure it is correct.

**STEP NUMBER 4**

Repeat the process for the next paragraph.



Repeat the process for the next paragraph.

# Paraphrasing

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DAY 1

**PARAPHRASING**



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What is paraphrasing?

Paraphrasing is a skill that enables you to express the same meaning in your own words. It is a skill that is essential for success in school and in the workplace.

Why is paraphrasing important?

Paraphrasing is important because it allows you to communicate your ideas clearly and effectively. It is also a skill that is essential for success in school and in the workplace.

How do you paraphrase?

There are several ways to paraphrase. One way is to use synonyms. Another way is to change the sentence structure. A third way is to use a different verb.

What are some examples of paraphrasing?

Original: The cat sat on the mat.

Paraphrase 1: The feline rested on the rug.

Paraphrase 2: The animal was perched on the floor covering.

Paraphrase 3: The cat was sitting on the mat.

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Repeat the process for the next paragraph.

**YOUR TURN!**

Try to paraphrase the following sentence in your own words.

The cat sat on the mat.

1. The feline rested on the rug.

2. The animal was perched on the floor covering.

**IMPORTANT! YOU MUST USE YOUR OWN WORDS!**

Do not copy the original text. Use your own words to express the same meaning.

**Check your work!**

Make sure your paraphrase is clear and accurate. It should be easy to understand and should convey the same meaning as the original text.

**PARAPHRASING IS NOT THE SAME AS PLAGIARISM!**

Paraphrasing is a skill that enables you to express the same meaning in your own words. It is a skill that is essential for success in school and in the workplace. Plagiarism is the act of copying someone else's work without giving them credit. It is a serious offense and can result in legal action.

**SEE THE DIFFERENCE!**

Original: The cat sat on the mat.

Paraphrase: The feline rested on the rug.

Plagiarism: The cat sat on the mat.

**Remember to always give credit to the original author!**

When you paraphrase, you are borrowing someone else's ideas. It is important to give them credit for their work. This is done by including a citation in your work.

DAY 2

**PARAPHRASING**

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**ASKING KEY WORDS**

When you paraphrase, it is important to use key words from the original text. This helps to ensure that your paraphrase is accurate and conveys the same meaning as the original text.

Key words are words that are important to the meaning of the text. They are often nouns, verbs, and adjectives. When you paraphrase, you should use these key words in your own words.

**KEY WORDS for paraphrasing**

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Key words are words that are important to the meaning of the text. They are often nouns, verbs, and adjectives. When you paraphrase, you should use these key words in your own words.

**SYNONYMS!**

When you paraphrase, it is important to use synonyms for the key words in the original text. This helps to ensure that your paraphrase is accurate and conveys the same meaning as the original text.

Synonyms are words that have the same or a similar meaning to another word. When you paraphrase, you should use synonyms for the key words in the original text.

CLEAR	DEFINITE
TRULY	VALID
TRUTH	STRONG

**THOMAS**



**THOMAS**



**PARAPHRASING IN A NEW LIGHT...**



# PARAPHRASING



# PARAPHRASING

Is a way of writing information in your own words; preserving the text's meaning, but using different words and phrasing

- USED IN SHORT SECTIONS OF TEXT (phrases or sentences)
- OFFERS AN ALTERNATIVE TO USING DIRECT QUOTES  
[Helps students integrate evidence/source material into assignments]
- USEFUL SKILL FOR MAKING NOTES FROM READINGS, LECTURES



# PARAPHRASING ISN'T ALWAYS SIMPLE AND IT'S AN IMPORTANT LIFE SKILL

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## Paraphrasing & Citation

### Plagiarism

Plagiarism is using someone else's words or ideas without giving proper credit. It can take many forms, including the following:

- Omitting documentation of a source
- Inadequately documenting the words or ideas you are using
- Closely paraphrasing the writing of another person without documentation

Remember, an author deserves credit for his ideas as well as his sentence structure, word choice, and sequence of thoughts. Changing several words in someone else's sentence does not make that sentence or idea your own.

If you are unsure if something you've written constitutes plagiarism or you would like more tips on how to avoid plagiarism, feel free to visit us in the Writing Center. You can also check your department's website for guidance. For Swarthmore's official policy on academic honesty, see the Academic Freedom, Honesty, and Responsibility section of the [Swarthmore College Guide to Student Life](http://www.swarthmore.edu/uc_collegelife.xml) ([http://www.swarthmore.edu/uc\\_collegelife.xml](http://www.swarthmore.edu/uc_collegelife.xml)).

### Paraphrasing

Paraphrasing is putting another person's ideas in your own words. It is useful to paraphrase when your

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